

MEMORANDUM

TO: Affected Neighborhood Associations
FROM: Transmission Events
SUBJECT: Proposed Road Closure on 17th Street

DATE: 7/7/15

Saegrunde Hall will be holding their annual Austoberfest on October 17th and will be closing 17th street on Friday October 16th – Sunday October 18th to set up and hold a portion the event on 17th street.

Summary of Event Details:

Name of Event: Austoberfest 2015
Date of Event: October 17th
Event website: www.saengerrunde.org
Time event begins: 3 pm
Time event ends: 11 pm
Approximate number of attendees: 2,000

Summary of Proposed Closure:

17th would be closed between San Jacinto and Trinity from Friday October 16th 10am to Sunday October 18th at 11:59 pm.

How Event Will Affect Traffic and Parking:

Street parking on 17th between the San Jacinto and Trinity will be shut down and people would instead park along San Jacinto or Trinity. Eastbound traffic on 17th will need to take a right on San Jacinto, left on 15th access Trinity and Westbound traffic will need to take a left on 18th and then a left on San Jacinto in order to access westbound 17th.

Contact Information:

Applicant Name: Neil Maris
Company Name: Transmission Events
Cell Number: 512.826.0521
Email Address: neil@transmissionevents.com

For additional information concerning the actual event at this location, please contact the Promoter listed, or visit the City of Austin Special Events website at <http://austintexas.gov/ACE> or call 512-974-1000.

Signature,

[Recipient(s)]

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[Date]